

It's the people that make a difference, and we believe in developing the best – Are you ready for the Challenge?

Grow with us, and have a part in making Huron Tractor the “Right Choice” for our Customers!

Huron Tractor is one of John Deere's largest partners in Canada, with nine locations servicing Southern Ontarians from East to West.

Our approach to business has always put the customer first. We're proud to serve a community of customers that spans agricultural and commercial organizations to homeowners, with one of the largest inventories of machines and parts in Canada.

## **Custodian**

Location: Exeter

Position Type: Part-Time Permanent

### **Job Responsibilities**

With a high attention to detail, the Custodian will ensure that the general appearance and maintenance of the office, and showroom are above standard. In order to do this, the Custodian will:

- Ensure washrooms are kept clean, tidy, and stocked
- Review floors to see if sweeping, mopping, or vacuuming is required, this includes waxing and polishing floors when needed
- Look after replacing lightbulbs, air filters, and other items when needed
- Perform maintenance and minor repairs (replacing broken switches, fixing door handles, minor leaks etc.)
- Maintain outer premises by watering plants, cleaning entrances
- Maintain cleanliness of all offices, including garbage disposal
- Review boardroom scheduling and sets up rooms as requested

### **Required Skills and Qualifications**

- High School Diploma or equivalent experience
- Strong attention to detail and processes
- A self-starter who can motivate themselves to organize daily tasks
- Strong interpersonal skills with the ability to work independently
- Willingness to carry out all tasks safely and with a degree of professionalism
- Hours of work per week can be flexible, and will typically require 2-3 days per week.

Please forward resumes with cover letter stating how your qualifications and experience fit with the position. Apply in confidence to [hr@hurontractor.com](mailto:hr@hurontractor.com) no later than March 22, 2019 by 4:00 pm. We thank all for applying however only those selected for an interview will be contacted.

**Huron Tractor is an equal opportunity employer and welcomes applicants from all backgrounds to apply  
“Accommodations will be made for applicants with disabilities”**